

Ebenezer African Methodist Episcopal Church

7707 Allentown Road, Fort Washington, MD 20744
Rev. Dr. Grainger Browning, Jr., Senior Pastor | Rev. Dr. Jo Ann Browning, Co-Pastor

2018 Spiritual Retreat & Restoration Conference

"God is a WONDER"

Psalm 71, Psalm 77:11-14, & Acts 2:14-47

Thursday, May 31 through Saturday, June 2, 2018

Vendor Application Form

Please type or print legibly.

Name of Vendor: _____

Name of Business: _____

Address: _____

Phone: _____ Fax: _____

E-mail address: _____ Website: _____

Please attach a business card if you have one.

Vendor Category: _____

Description of Merchandise: _____

(Example: african wear, or art, or jewelry, etc. Please refer to list of vendor categories for more details)

I agree to indemnify and to hold harmless the Ebenezer African Methodist Episcopal Church from and against any actions, losses, costs, damages, claims, and expenses (including attorney's fees) arising from purchase of any items sold or damaged to property or bodily injury to vendor, his or her agents, representatives, and/or employees by reason of the vendor's occupancy or use of the exhibition facilities.

*Enclosed is my **non-refundable** payment to reserve my space. Make **CASHIER'S CHECK or MONEY ORDER payable to Ebenezer A.M.E. Church.** Please note: We cannot accept personal checks.*

Vendor's Signature

Date

FOR OFFICE USE ONLY

Date Received: _____

Circle one: CASHIER'S CHECK MONEY ORDER

Amount of Payment: \$ _____

Space Assigned: _____

Vendor Categories

As a part of the Vendor application, each Vendor must select items from one (1) of the below listed categories:

Art Gallery – Includes prints, framed art, and lithographs.

Arts/Crafts – Handmade jewelry, figurines, plaques, paper mache, ceramics, magnets, dolls, tote bags.

Books – Books that promote the Christian woman, spiritual, motivation, how-to cook books.

Clothing – Includes dresses, African attire, skirts, scarves, pants, blouses and shirts.

Computer Software – Computer software, software help books, and instructional materials.

Hair Care/Cosmetics – Shampoos, conditioners, hair oils, nail products, skin care products, body oils, lotions, cosmetics.

Hats, Handbags and Shoes – Includes handbags made from cloth, beads, canvas, leather; hats made from cloth, felt, straw; shoes made from cloth, canvas, leather.

Home Décor – Quilts, pillows, doilies coasters, napkins, table linens, place mats, bible covers, pot holders/mitts, candles, and candle holders.

Insurance/Investment – Insurance and investment information, applications, fact sheets, and pamphlets on insurance and investments.

Jewelry – Includes fine and costume jewelry, earrings, necklaces, rings, and bracelets.

Sports Wear – T-shirts, sweat suits, exercise wear, and caps.

Special and Important Information

- PLEASE write your contact information legibly as this is our means of informing you of your application status.
- PLEASE be mindful that this is a SPIRITUAL RETREAT when selecting item(s) to exhibit.
- PLEASE make certain that you list **ALL** items that you plan to exhibit. Items not listed may not be displayed.
- **One table or space per vendor.** The 2018 VENDOR FEE is \$250.00! This fee must accompany your application. The fee includes one (1) six (6) foot exhibit table or space.
- Completed application and payment must be returned to the following address before April 15, 2018:
EBENEZER A.M.E. CHURCH
P. O. BOX 441635
FORT WASHINGTON, MD 20744
ATTN: VENDOR COMMITTEE
- Vendors will be permitted to setup exhibit tables from 10:00 A.M. - 12:00 Noon, Thursday, May 31, 2018. The vendor areas will be open during scheduled hours from 12:00 Noon, Thursday May 31, 2018 through 12:00 Noon, Saturday, June 2, 2018. All vendor items must be displayed on or in the one (1) allotted table or space.
- Ebenezer A.M.E. Church reserves the right to decline an application based on previous undesirable behavior.
- Once your application is approved, NO REFUND will be granted. If your application is not approved, your payment will be returned to you immediately after the vendor selection.
- **NO** items may be sold with the name or logo **“God is a WONDER,” Psalm 71 Psalm 77:11-14 Acts 2:14-17**
- **NO** consumable products may be sold, i.e., cookies, candy, vitamins, and dietary supplements.
- Each vendor will be responsible for the security of his/her merchandise.
- Each vendor will be responsible for the removal of their trash at the conclusion of the retreat. **Failure to do so, will result in the Vendor not being invited to attend subsequent retreats.**

NOTE: We suggest that you keep a copy of your application and application fee for your records.